

Concierge Incentive Reward Scheme

Thank you for participating in The Restaurant Bar & Grill Leeds Concierge Incentive Reward Scheme.

We would like to reward the Concierges who make regular dining bookings with us by putting in place an incentive reward scheme;

- For every person booked in to the restaurant a reward of £1.00 will be given, with a minimum table size of 2 guests
- Additionally for every 5 private dining room events booked at Restaurant Bar & Grill Leeds we will give you a voucher back to the value of £60.00 with a minimum table size of 12

Please find enclosed both the Registration Form and Terms & Conditions. I would appreciate if you could return the completed registration form as soon as possible – so that you can start benefiting from the scheme.

Once you have registered all bookings will be recorded and once a month I will contact you personally, to confirm exactly how many bookings you have amalgamated. When £50.00 in vouchers is reached the voucher will be issued to you and must be redeemed within a 2 month period.

This scheme starts as of Monday 1st June 2009 and we are opening up this scheme to all Concierges – so if you know of anyone who will benefit from this scheme – please do not hesitate to pass on my details.

Should you require any further information, please do not hesitate to contact me directly.

Kind regards

Simon Dekker
Events Manager

Concierge Incentive Reward Scheme Registration Form

First Name	
Surname	
Work Telephone Number	
Mobile Telephone Number	
Email address	
Company Name	
Address	
Address	
Postcode	
Department	
Job Title	
Booking from (hotel name): 1	
Booking from (hotel name): 2	
Booking from (hotel name): 3	
Booking from (hotel name): 4	
Registration Date	
Registration Number	
Signature	

Concierge Incentive Reward Scheme Terms and Conditions

- Registration form must be completed and submitted before qualifying for the reward scheme
- No past bookings will be included in the tally towards the scheme
- Any future bookings will be included in the tally but must be highlighted at time of registration
- Vouchers will be issued once a £50.00 total is reached, the voucher must then be redeemed within a 2 month period.
- Individual Restaurant Company and The Restaurant Bar & Grill Leeds have the right to revoke the Concierge Incentive Reward Scheme at any time
- Vouchers can only be redeemed at The Restaurant Bar & Grill Leeds
- Vouchers cannot be redeemed during the month of December
- Vouchers cannot be used in conjunction with any other offer or promotion
- Vouchers are non refundable, non transferable and may not be exchanged for cash
- Individual Restaurant Company PLC accepts no responsibility for lost, stolen or damaged vouchers
- If the booking is cancelled or the guests do not show we will not be able to reward the points for the reservation
- Bookings made via our own online system will be counted towards the scheme however the booking must be reconfirmed directly with the Events Manager
- Bookings made via other online bookings systems such as last minute or top table will not contribute to the system
- The redemption of vouchers is subject to availability and must be confirmed with the Events Manager
- A minimum number and spend for Private Dining Room reservations is applicable and can be confirmed with the Events Manager at the time of the booking.